

## GOVERNMENT

### Tax Collection, Value and Assessment Business and Property Management

Time means money and no other government divisions understand that better than the Business & Property Management, Value & Assessment, and Tax Collection Departments. These departments are often times the greatest revenue source for the government entity, and every day that is saved in the payment process equates to money bearing interest and dollars that can be used to better serve constituents.

**“If money is driving the train,  
you should be on the fast track.  
The secret is letting the technology  
work for you.”**

State Treasurer

#### Buried under paper in the auditor’s office...

Many counties have a problem with paper. The different departments in the auditor’s office can print millions of pages per year at a cost of hundreds of thousands of dollars. The central repositories bulge with five-drawer file cabinets, representing years of claims. Many more paper-filled cabinets age off site. Many documents exist in triplicate, with many copies at outlying facilities.

#### Property Appraisals written on “everything”...

Field notes from businesses and personal property appraisals are often stored in binders and may be unreliable from year to year.

#### Questioning transactions...

With paper-based processes, managers are reticent to question transactions because it can be time-consuming and difficult. With a document management solution, it is simple. Errors and irregularities are easier to uncover. One county Auditor-Controller put it this way, “We made auditors out of a whole lot of people. They do their own checking and review. It brings transparency; you can see everything; there is no place to hide.”

For paper documents and forms, the Harvest Government Solution provides several capture methods to optimize speed and accuracy with minimal user intervention. Documents are scanned and stored as a permanent, high quality digitized record. Once in the system, related documents can be linked together automatically, providing a single source for multiple file types, including paper documents, forms, faxes, word-processed documents, excel spreadsheets, etc.

Harvest Government Solutions provide government business and property management departments with an effective mechanism to reduce operating costs and improve productivity by digitizing, standardizing and streamlining mission-critical applications, including:

- Land Management
- Tax Assessment
- Deed Recording
- Electronic Permitting
- Tax Bill Assignment
- Constituent Payment Verification
- Constituent Correspondence
- GIS



**“The Billing Department loves that they can pull the record right from their desks, and bills can be quickly compiled without having to pull up a paper file.”**

Rick Muss  
Application Manager

### Less paper pushing...more time providing constituent service

A predominant roadblock to efficiency is paper. Harvest Government Solutions enable agencies to electronically create, capture, store, manage and share documents. For paper documents, faxes and forms, the solution provides several capture methods to optimize speed and accuracy with minimal user intervention. Once in the system, documents are instantly available to users. By converting paper documents to images, Harvest Government Solutions reduces physical store costs, enables documents to be electronically utilized and shared and results in faster retrieval of information.

Harvest's solutions allow our clients to view documents throughout their lifecycle. This will allow your employees to work only with the most current version and manage the document's history. You'll know who made what change and when. Harvest's solutions make certain nothing slips through the cracks in your record-keeping process. All transactions will have an audit trail and a process history to ensure compliance

### Harvest Government Solutions

Harvest Technology Group Inc, established in 1999, is headquartered in Alpharetta, Georgia. Harvest considers the relationships we develop with our clients to be partnerships in which we provide technology needed to streamline processes and reduce costs for our clients.

Government agencies utilize Harvest Government Solutions to simplify operations, manage regulatory compliance, reduce costs and share information and processes with employees and constituents, as well as other government agencies.

For more information, visit [www.harvesttg.com](http://www.harvesttg.com).

